



Town of Bayboro

Town Council Regular Meeting - Minutes

May 5, 2026

Present: Vennie Himbry, JE Hardison, Christopher Broughton, Mayor Keith Cowell, Joseph Cole, and Glenn Williamson, Property Manager Mark Howell, Denise Cilvik

Call to Order: Mayor Cowell called the meeting to order at 7:03 PM with the Pledge of Allegiance and opening Prayer offered by Joe Cole

Approval of the Minutes: Joe Cole and Chris Broughton second. The April Meeting Minutes were unanimously approved by the board with no changes.

Public Participation by Ginger and Bob from the Inn at Pamlico. Ginger asked for assistance with electricity for their event on May 30, 2026, as they are having a stage with music. The board agreed that they could run the power from the town building. Ginger will get with Chris and Mark to run the power on the day of the event.

Maintenance Report: Mark Howell reported on the following areas:

Mark presented the 3 quotes for a new mower. The board voted to purchase a mower from Pamlico Parts which will cost around \$9,000.00 to \$10,000.00 after the trade in amount of \$6,000.00.

Mark advised the board that Charmon Sadler has been hired part time to assist with town maintenance.

Mark delivered new garbage cans, mowed, weed-eated, sprayed and handed out flyers for the town clean up day on May 9, 2026, trees on South and Third streets that were over the ditch were cut down. Cleaned up was completed at Himbry Park after the Cycle Club use.

Mark said that the county sewer department needed to be contacted to fix the main break repairs as they were not completed correctly. Mark and Joe will both reach out to Eric to get this repaired correctly.

Mark advised that the school had sprayed the ditch along Cowell Lane, and they were not supposed to. Chris will reach out to the school to ask them to make sure they do not spray again in the future.

Old Business:

Mayor Cowell has spoken to Senator Norman Sanderson regarding state funding to further the completion at Veterans Park. Senator Sanderson advised he needed some numbers and Chris advised he would get the information together so the town can provide as requested. Mayor Cowell will also reach out to the Bates Foundation and see if they can provide further funding if the town will name the building at Veterans Park after the Bates Foundation.

Mark advised that when the rock is brought in for Veterans Park, they will also have some delivered to Spencer Street to fix the drainage issues previously discussed.

New Business:

Pamlico County requested approval for a 5-year period for the 3rd week of December for the annual Christmas Parade. The board approved the request.

Ms. Miner requested assistance from the town with installation of the pipe at the end of her driveway. Joe said this process may need to be revisited as it could potentially cost the town a lot of money if the town continues to complete these requests for free. J.E. agreed with Joe and Chris said he will look into it further as the town may need to add information into the zoning ordinances.

Meeting adjourned 7:37 PM

Respectfully Submitted,

Keith Cowell, Mayor

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