



Town of Bayboro

Town Council Regular Meeting - Minutes

March 3, 2026

Present: Vennie Himbry, JE Hardison, Christopher Broughton, Mayor Keith Cowell, Joseph Cole, and Glenn Williamson, Property Manager Mark Howell

Call to Order: Mayor Cowell called the meeting to order at 7:00 pm. Immediately following the Pledge of Allegiance and the opening prayer which was offered by Joseph Cole.

Approval of the Minutes: Mayor Pro Tem Vennie Himbry and Joseph Cole seconded. The minutes were unanimously approved with no changes or additions.

Public Participation: B.J. Cahoon from Risen Addiction Ministries presented to the board the plans to open center for men to be modeled similarly to the Inn at Pamlico. The property is approximately 20 acres, and they hope to house 4 men at first with plans to expand. The board agreed that there is a need for this type of assistance in the community and gave their blessing.

Audit of Update: Reid Parker from CRI presented the audit findings to the board. He advised that there was about a total increase of approximately \$20,000.00 over the prior year and that revenue outpaced expense. The audit reflected over-expenditure in Environmental Protection and capital outlay. Reid advised that the items were discussed in the meetings but were not adjusted in numbers. Reid advised he had spoken to Melonie Byron the town's NC counselor, and she is assisting by providing information on how to make amendments to the budget if needed and the proper templates to use. Reid also advised he is available to give guidance. Chris questioned what the Environmental item could be, and it was discussed that it was possibly a GFL increase for waste. Denise will review the GFL contract to see if there is an increase listed.

Maintenance Report: Mark was out of the office, Mayor Cowell reported on Mark's behalf:

- A frozen pipe at Veteran's Park had to be fixed
- Clean up was completed at the shop
- Picked up trash on town streets
- Replaced some boards at Himbry Park and in the playground

- Spencer Street has drainage issues and needs work

Old Business:

New Business:

1st Choice Pregnancy of Pamlico County had contacted Mayor Cowell regarding the use of Himbry Park for an Easter Egg Hunt on March 28, 2026. The board approved the request, and Denise will get a refundable deposit for the use of the park.

Chris Broughton discussed getting a new website which would have all board members' information, with information regarding town. Chris suggested putting the zoning information on the site along with the application. Chris will investigate the process further.

Mayor Pro Tem Vennie questioned if Denise had found the dates for other local festivals so the town could possibly move forward with being back the Blue Crab Festival. Denise advised she was looking into the dates and would forward the information to Vennie directly.

Meeting adjourned 7:23p.m.

Respectfully Submitted,

Denise Cilvik

Keith Cowell, Mayor

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