



Town of Bayboro

Town Council Special Called Meeting - Minutes

June 23, 2026

Present: Mayor Keith Cowell, Vennie Himbry, J E Hardison, Joseph Cole

Call to Order: Mayor Keith Cowell called the meeting to order at 7:03pm. Immediately following the Pledge of Allegiance and the opening prayer which was offered by Joseph Cole.

PUBLIC HEARING: Fiscal Year 2026-2027 Budget

No one from the public signed up to speak.

Oath of Office: Chantelle Allison as Town Clerk

Approval of the Minutes: Vennie Himbry made a motion, seconded by J E Hardison, to approve the June 2, 2026 meeting minutes as amended. The minutes were unanimously approved.

Financial Report: Bank Balances as of 6/23/2026:

First Citizens	\$ 123,025.61
NCCMT Trust	\$ 61,922.22
NCCMT Powell Fund	\$ 84,559.99

Public Participation: None

Maintenance Report: Mark Howell reported on the following areas:

- Mowing/Weed-Trimming
- Light(s) burned out – Duke Energy notified
- Requested repairs of light/fan/ceiling tile in Town Hall bathroom
- Mention of a log falling off a logging truck

Old Business:

The Board discussed quotes from several internet providers for service to the camera at Veteran's Park and agreed unanimously (informal) to proceed with installation using AT&T Internet Air for \$65/month.

New Business:

Annual Contract Renewals – The Board reviewed several annual contracts and agreed (informal) to renew the following:

North Carolina League of Municipalities (NCLM) - Annual Membership

NCLM -Workers Compensation

NCLM – Property & Liability Insurance

North Carolina Association of Municipal Clerks – Annual Membership

Carr, Riggs & Ingram – Audit Contract

The Board discussed the 3-year contract renewal with GFL for trash service, and asked the Clerk to contact Go Away Garbage to see if they were interested in submitting a quote. If the competitor was not interested, approval was given to renew the contract with GFL.

Fiscal Year 2026-2027 Budget – The Clerk reviewed the proposed budget with the Board, noting the current 2026 Property Revaluation rate as budgeted, and the revenue neutral rate. Use of the 2026 Property Revaluation rate for FY 26-27 was conditional upon the result of ongoing State legislation discussion regarding a possible postponement of enacting the 2026 Revaluation rates until FY 27-28. If Pamlico County were to be impacted by the State legislation’s decision, the Town of Bayboro would have to amend the FY 26-27 Budget accordingly.

On a motion made by Joseph Cole and seconded by Vennie Himbry, the Board unanimously approved the proposed Fiscal Year 2026-2027 Budget Ordinance.

BUDGET ORDINANCE FOR THE TOWN OF BAYBORO

BE IT ORDAINED by the Governing Board of the Town of Bayboro, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2026, and ending June 30, 2027, in accordance with the chart of accounts heretofore established for this Town:

GENERAL FUND APPROPRIATIONS

General Government	\$10,800
Administration	120,192
Zoning	1,000
Public Services	71,275
Powell	43,432
Public Works	45,546
Parks & Recreation	3,050
Projects	85,405
TOTAL	\$380,700

Section 2: It is estimated that the following revenue will be available in the General Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027:

GENERAL FUND REVENUE

Ad Valorem Taxes	\$172,170
Unrestricted Government Taxes	127,311
Powell Bill Funds	43,432
Other Revenue Resources	15,000
Solid Waste Collection	17,900
Interest Earned	4,887
TOTAL	\$380,700

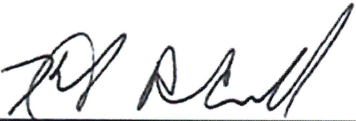
Section 3: There is hereby levied a tax at the rate of .27 cents per hundred dollars (\$100.00) valuation of property is listed in "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance. The revenue calculation is based on a valuation of \$67,321,375 and an anticipated tax collection rate of 94.72% (FY 25-26 collection rate).

Section 4: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a) Transfers between line-item expenditures within a department without limitation and without a report being required.
- b) Transfers up to \$1,000 between departments, including contingency appropriations, within the same fund. The budget officer must make an official report on such transfers at the next regular meeting of the Governing Board.

Section 5: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 23rd day of June, 2026.



Keith Cowell, Mayor



Chantelle Allison, Town Clerk

The Board discussed Vennie Himbry's request to hold a Crab Festival this fall, but opted to postpone until next year to allow more time for planning.

There will be no regular meeting in July 2026.

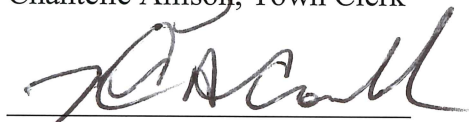
The next regular meeting will be held on Tuesday, August 4, 2026, at 7pm.

Regular Meeting adjourned 7:43 pm.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Chantelle Allison", written over a horizontal line.

Chantelle Allison, Town Clerk

A handwritten signature in dark ink, appearing to read "Keith Cowell", written over a horizontal line.

Keith Cowell, Mayor

TOWN OF BAYBORO
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