



Town of Bayboro

Town Council Regular Meeting - Minutes

June 2, 2026

Present: Mayor Keith Cowell, Vennie Himbry, JE Hardison, Christopher Broughton, Joseph Cole, and Glenn Williamson

Call to Order: Mayor Keith Cowell called the meeting to order at 7:00pm. Immediately following the Pledge of Allegiance and the opening prayer which was offered by Joseph Cole.

Announcement: Finance Officer Denise Cilvik introduced Chantelle Allison, who will be taking on the role of Town Clerk and eventually will take over the Finance Officer duties.

Approval of the Minutes: Joseph Cole made a motion, seconded by Vennie Himbry, to approve the May 2026 meeting minutes. The minutes were unanimously approved with no changes or additions.

Financial Report: Bank Balances as of 6/2/2026

First Citizens	\$109,924.57
NCCMT Trust	\$61,737.43
NCCMT Powell Fund	\$86,851.64

Public Participation: None

Maintenance Report: Mark Howell reported on the following areas:

- **Mowed/trimmed various streets**
- **Hung flags** – these flags will stay up until time to put up the Christmas flags
- **New mower delivered**
- **Power to Inn at Pamlico** – provided temporary power to their property for an event on May 30, 2026

The Board inquired about discussion last month regarding contacting Eric from the county's sewer department to resolve a repair issue on Pine St.; Mark confirmed the issue has been resolved.

Old Business:

Mayor Cowell stated that he has not heard back from Senator Sanderson regarding a request for state funding to further the completion at Veterans Park.

Vennie Himbry continued a previous discussion/request for a Blue Crab Festival; she plans to have a meeting next week to work on details and look for sponsors. The board discussed possible locations for a festival. No action was made at this time.

New Business: none

Zoning Board Update: Regarding Town-provided maintenance or repairs to driveway culverts/drainage, the zoning board recommended that the Town stop providing this service and place this responsibility with the homeowner. The Town Board would need to vote to approve this recommendation and to update the Zoning Ordinance(s) accordingly. The zoning board is also developing a top-ten list of concerns and will provide information at a later date.

The town does not currently have any active commitments to provide driveway repairs.

On a motion made by Chris Broughton and seconded by Joseph Cole, the Board unanimously approved the following:

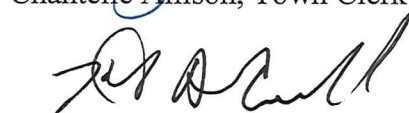
Effective immediately, all driveway installation, maintenance and/or repairs are the responsibility of the homeowner, and the Zoning Ordinance(s) shall be updated to reflect this change.

The next regular meeting will be held on Tuesday, July 7, 2026, at 7pm.

Regular Meeting adjourned 7:18pm.

Respectfully Submitted,


Chantelle Allison, Town Clerk


Keith Cowell, Mayor

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